



National Active and Retired Federal Employees Association

Southwest Federation Conference May 16-17, 2025

TO: Region VII Vice President, Chapter Presidents, Chapter and National Members in New Mexico and Arizona, National Officers, and all NARFE members

SUBJECT: CALL TO Inaugural (1st) Biennial Southwest Federation Conference

The Southwest Federation Conference is held biennially and focuses on Advocacy, Membership, Training, and Federation and Chapter issues. It is for all members in Arizona and New Mexico. It provides an opportunity to bring NARFE members together to inform, motivate, and improve communications and performance. It also gives an opportunity for members to exchange ideas and information. This year the Conference will be available for either in-person attendance or attendance by Zoom. Conference details are:

- WHERE: The Las Cruces Village Retirement Community
At Buena Vida Circle just off S. Telshor Boulevard
Las Cruces, New Mexico 88011
Free parking is available in the lot next to the main building
or on Buena Vida Circle
- WHEN: Friday, May 16, 2025 from 8:30 am-4:30 pm and
Saturday, May 17, 2025 from 8:30 am-2:30 pm
- THEME: Building the Future of NARFE in the Southwest
- COST: Registration Cost is \$45 by March 31 for NARFE members
and guests, whether by in-person or Zoom attendance (\$55
after March 31 or if you register at the Conference). Zoom
attendees will receive a link to access the Conference. To

register, fill out the attached registration form (one person per form) at the end of this letter. Make out your check to NARFE CHAPTER 182 and send it with the registration form to Steven (Craig) Singleton, Conference Treasurer at the Las Cruces P.O. Box address provided on the registration form.

NOTE: The registration cost includes catered lunches and snacks at breaks for in-person attendees.

Water and Coffee are provided at no cost. The Conference concludes at 2:30 pm on Saturday, May 17.

WHO: Las Cruces Chapter is sponsoring; Contact:
Judy Rosco, Las Cruces Chapter President
Tel. (575) 635-7127, or
Mark Mickelsen, Southwest Federation President
Tel. (720) 205-0251

HOTELS: In-person attendees have two choices where a block of rooms has been reserved, as explained on the very last page of the registration form below. Or choose a different hotel of their choice.

WEBSITE: See the New Mexico or Arizona Federation websites or FedHub communities for additional information on the Conference Agenda and speakers as it becomes available. At this date we are still working with NARFE HQ to receive information about which National Officers and speakers they will provide. We do know already that our National President Bill Shackelford will attend in person and speak to us at the Conference. The Federation will also provide speakers. It will be an interesting and informative program—and essential as we move forward to build the future of NARFE in the Southwest Federation. We look forward to welcoming you to the Conference!

/s/ Mark Mickelsen
Southwest Federation President
Tel. or text: (720) 205-0251
Email: mmickelsen@aol.com



National Active and Retired Federal Employees Association

Southwest Federation Inaugural Conference

May 16– May 17, 2025

EARLY Registration Deadline: March 31, 2025

Name: _____ Phone: _____
(One person per form) (Please PRINT)

Address: _____ Email: _____

City: _____ State: _____ Zip Code: _____

NARFE State Federation _____ Chapter Name & Number _____

I am a (circle one only) Federation Officer Chapter Officer Chapter Member Guest

I am attending in person () OR by zoom () The registration fee is the same in person or zoom.

In case of emergency, notify: _____ Phone: _____

Special Dietary Need _____

Early Bird Registration for Southwest Federation Conference \$45.00 \$ _____

Registration After 31 March 2025 \$55.00 \$ _____

(includes Lunches and Breaks)

FOR GUESTS or VISITORS Only () \$25.00 Lunch \$ _____

Total _____

Total Amount Enclosed \$ _____

REGISTRATION NOTES: (READ CAREFULLY)

- Each attendee must complete a separate registration form for in person or by zoom.
- Registration forms must be postmarked no later than **March 31, 2025** and forwarded with accompanying fees to: Steven (Craig) Singleton, Conference Treasurer, P.O. Box 16424, Las Cruces, NM 88004-6424. Make checks payable to **NARFE Chapter 182**. Conference registration fees are refundable if requested prior to April 1, 2025. Please contact Craig Singleton, scsingleton575@gmail.com or 575-373-0705 for questions and/or refund.

Hotel Information: (NOTE: Cut-off date is different for each hotel):

The Holiday Inn Express, 2142 Telshor Court, includes breakfast, cost \$124 plus tax. Reservations can be made using the following link:

<https://www.hiexpress.com/redirect?path=rates&brandCode=EX&localeCode=en®ionCode=1&hotelCode=lruess&checkInDate=15&checkInMonthYear=042025&checkOutDate=18&checkOutMonthYear=042025&PMID=99801505&GPC=NAF&cn=no&viewfullsite=true> or by calling (575)-522-0700.

Reservation deadline is **April 1, 2025**.

Comfort Suites, 2101 S. Triviz Drive, includes breakfast, cost \$83 plus tax. Reservations can be made by calling (575) 222-2362 and use **Janice Bridges-NARFE**. The cutoff date is **May 12, 2025**.