

Hello New Mexico and Arizona NARFE members,

In order to make it financially easier for our members to attend our upcoming Inaugural Southwest Federation Conference in Las Cruces, New Mexico on May 16 and 17, 2025, the Southwest Federation Board has decided the following:

All Arizona and New Mexico NARFE Chapter and National members who live outside of the immediate Las Cruces area and who attend the 2025 Southwest Federation Conference in person will be eligible for a reimbursement of \$100 per person for the expenses they incur attending the Conference. In addition, National members will be eligible for another \$45 to cover their registration costs (\$145 in total) since they do not have access to a Chapter to cover their registration. No expense receipt is necessary to receive this amount. However, each person must sign the Conference attendance sheets in person on both May 16 and May 17, and fill out and sign a Southwest Federation Voucher Form, which will be available at the Conference. The Southwest Federation President will approve each Voucher and then the Southwest Federation Treasurer will send each recipient a check for \$100 or \$145, as applicable.

As indicated above, Zoom registrants and those registrants who live in the immediate Las Cruces area are not eligible for this Federation reimbursement, as they will not have the same level of expenses as out of town and in person attendees.

NOTE: However, individual Arizona and New Mexico Chapters can still authorize additional financial support for their members who will attend the Conference. For example, Chapters may decide to reimburse the registration cost for their members. And they may reimburse other in person costs at the Chapter's discretion.

As outlined in our earlier "Call to Conference Letter," another way we are trying to make this financially easier for attendees: your registration cost also includes a catered lunch on May 16 and May 17, as well as snacks and coffee during breaks.

If you have any questions, please contact me at tel. or text (720) 205-0251. I hope you can attend this exciting Conference with us!

Sincerely,

/s/

Mark Mickelsen, President
Southwest Federation of NARFE